



**VENDOR  
APPLICATION  
2022**

**CONTACT :**  
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# EVENT OVERVIEW

**WHAT:** The 12th Annual MCPAWS Oktoberfest is a fundraising event for MCPAWS Regional Animal Shelter that includes food vendors, beer garden and beer tasting, raffle, live music, craft vendors, local business and organization vendors and Oktoberfest games.

**WHY:** Oktoberfest is a fundraising event for MCPAWS and while the primary purpose is to raise funds to help support the shelter, this event also provides a family-friendly community event. We strive to keep attendance cost low to encourage participation and help to attract out-of-town attendees. Oktoberfest is also a great opportunity for local businesses to promote themselves through vendor and sponsorship opportunities.

**WHERE:** The Activity Barn (141 Moonridge Drive) | McCall

**WHEN:** Saturday, October 1, 2022 | Noon - 6:00pm

**ATTENDANCE:** Anticipated attendance for our 2022 event is 1,500 - 2,000 people.

**COST:** \$15 - includes 1 complimentary beer and an Oktoberfest souvenir koozie!



## VENDOR INFO

Oktoberfest is proud to offer an economical vendor program for 2022. This year we have altered our pricing structure to better reflect the products offered, attendance estimates, and feedback from our past events.

Please submit applications to:

Oktoberfest Vendor  
c/o MCPAWS Animal Shelter  
PO Box 1375  
McCall, ID 83638

OR scan and email to:  
[alipscomb@mcpaws.org](mailto:alipscomb@mcpaws.org)

## THE BASICS

To ensure smooth planning and organization for your vendor space, we ask that you follow these basic guidelines:

1. All booths are required to fit a 10 x 10 foot space. For beer and non-food vendors, additional space can be arranged, however, a second vendor fee will be required. Food vendors are limited to a maximum booth size of 10 x 20 feet.
2. Vendor set-up is scheduled from 9am - 11am on Saturday, October 1, 2022.
3. Vendor hours will be from noon - 6:00pm the day of the event.
4. Each booth may only have one artist, organization, or business represented. A \$15 fee will be applied to add a secondary artist, business, or organization to the same booth.
5. Oktoberfest will continue as scheduled rain or shine, so please come prepared!
6. Request for refund of vendor registration fee must be made on or before Friday, September 23, 2022.

### APPLICATION DEADLINES for Permitting Process

Food Vendors and Combination Alcohol & Food Vendors- August 29, 2022

Alcohol Vendors- September 15, 2022

Craft/Nonprofit Vendors- SEPTEMBER 23, 2022





## ABOUT MCPAWS

Located in McCall, Idaho MCPAWS is a non-profit 501 (c) (3) organization. The mission of MCPAWS is transforming lives by strengthening the human-animal connection. MCPAWS Regional Animal Shelter provides safe shelter for abandoned, surrendered and lost cats and dogs, to find loving homes for all adoptable animals, to promote responsible pet ownership and reduce overpopulation through spay and neuter services. We envision a compassionate and educated community where all companion animals live in loving homes.

MCPAWS relies heavily on donations and sponsors to continue our work in sheltering animals and finding loving homes for them. Paid staff and countless remarkable volunteers provide that every animal is treated with respect and loving care. Our motto is: From Safe Shelter to Happy Homes.

Find us on Facebook for updates on adoptable animals  
or visit us at:  
[www.mcpaws.org](http://www.mcpaws.org)



Please make checks  
payable to:

MCPAWS Regional  
Animal Shelter

## VENDOR CATEGORIES



### **Crafter | Artist | Business - \$25**

One crafter, artist, or business per vendor space. If you share a space, each additional crafter, artist, or business is \$15 and the additional vendor must complete a vendor application along with the primary vendor applicant. Seller's permits are required through the Idaho State Tax Commission. \*



### **Non-Profit Organization - \$0**

We have a special discounted rate...free! Please keep your vendor booth within a 10 x 10 foot space. If you plan on selling items, secure a temporary seller's permit through the Idaho State Tax Commission. \*



### **Food Vendor - \$125**

Please remember to secure your own catering permit with the Central District Health. Jayson Foley of the CDH will approve applications. \*\*



### **Craft Beer/Cider Vendor - \$0 | Donation of 1 keg**

No fee for breweries, but each brewery/cider company is required to donate one keg of beer. Each person is given a free beer ticket at registration. All breweries/cider companies must provide their own jockey boxes and everything needed to pour beer. Beer vendors must file a liquor catering permit with Valley County. \*\*\***(For questions, please contact Ashley at [alipscomb@mcpaws.org](mailto:alipscomb@mcpaws.org))**



### **Alcohol & Food Vendor - \$150**

For combination vendors, please remember to secure your own catering permit from the Central Health District and liquor catering permit from Valley County. See links below.

\* Idaho State Tax Commission: [tax.idaho.gov/i-1033.cfm](http://tax.idaho.gov/i-1033.cfm)

\*\*Catering permit: <https://www.cdhd.idaho.gov/pdfs/food/2020/Temporary%20Food%20Establishment%20Information%206-20.pdf>  
Submit forms to Jason Foley at [jfoley@cdh.idaho.gov](mailto:jfoley@cdh.idaho.gov)

\*\*\*Liquor catering permit: <https://www.co.valley.id.us/media/Departments/Clerk/Catering-Permit.pdf>

ALL vendors MUST provide a Certificate of Insurance that lists MCPAWS, Inc. and Brundage Mountain Resort as Additional Insured.

ALL vendors must provide their own tents/tables/chairs and generators for power. A \$50 power fee will be assessed if we set up power on your behalf. No potable water available on site.

### **Licensing Contacts:**

County Clerk - 208.382.7100  
CDH - 208.617.0483



# VENDOR APPLICATION

## PLEASE COMPLETE THE FOLLOWING:

Please check the applicable vendor type:

- ☐ Crafter | Artist | Business - \$25
- ☐ Non-Profit Organization - \$0
- ☐ Food Vendor - \$125
- ☐ Beer/Cider Vendor - \$0 (donation of 1 keg for tasting)
- ☐ Beer & Food Vendor - \$150

Contact Name: \_\_\_\_\_

Business / Vendor Name: \_\_\_\_\_

Catering and/or Liquor Permit #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

The Activity Barn and MCPAWS Regional Animal Shelter, their officers, agents, employees and other representatives shall not be held liable for, and they are hereby released from liability for, any damage, loss, harm or injury to the person or property of the vendor or any of its officers, agents, employees, or other representatives, resulting from theft, fire, water, weather, accident or other cause. The vendor shall indemnify, defend and protect MCPAWS Regional Animal Shelter and The Activity Barn harmless from any and all claims, demands, suits, liability, damages, loss costs, attorney's fees and expenses of whatever kind of nature, which might result from or arise out of any action or failure to act on the part of the exhibitor or any of its officers, agents, employees or other representatives.

The Activity Barn and MCPAWS Regional Animal Shelter reserve the right to remove or prohibit exhibits, which for any reason are deemed objectionable and in their judgment may detract from the general character of the event. This reservation includes persons, things, conduct, printed matter, or anything, which in the opinion of the Committee seems objectionable.

By signing this contract the vendor agrees to all stated above.

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date

Please make checks payable to MCPAWS Regional Animal Shelter and return this application to:

**Oktoberfest Vendor**  
**c/o MCPAWS Animal Shelter**  
**PO Box 1375**  
**McCall, ID 83638**

